



# Richmond State School

## Parent and Community Code of Conduct






Supporting learning, wellbeing and safety in our school

We welcome parents<sup>1</sup> and other members of our diverse community into our school.

Working together with the school community<sup>2</sup>, school staff support the learning and wellbeing of every student, and are entitled to a safe work environment.

Parents and other visitors to our school support safety by ensuring their communications and conduct at the school and school activities is respectful.

<b>ELEMENTS OF ENGAGEMENT</b>	<b>It is expected that parents and visitors to our school will:</b>	<b>Parents and visitors to our school demonstrate this by:</b>
 <p><b>Communication</b></p>	<ul style="list-style-type: none"> <li>• <b>be polite to others</b></li> <li>• <b>act as positive role models</b></li> <li>• <b>recognise and respect personal differences</b></li> <li>• <b>use the school's communication channels to proactively communicate with the school and address concerns</b></li> </ul>	<ul style="list-style-type: none"> <li>• using polite spoken and written language</li> <li>• speaking and behaving respectfully at all times</li> <li>• being compassionate when interacting with others</li> <li>• informing staff if the behaviour of others is negatively impacting them or their family</li> <li>• respecting staff time by accepting they will respond to appropriate communication when they are able</li> <li>• communicating 'school concerns' with staff using the appropriate communication channels ie: teacher/staff email, school phone, pre-booked meetings</li> <li>• requesting a meeting to discuss their child's education or any concerns related to learning or social interactions</li> <li>• allowing staff time to prepare and appreciating their time may be limited</li> </ul>
 <p><b>Collaboration</b></p>	<ul style="list-style-type: none"> <li>• <b>(parents) ensure their child attends school ready to learn</b></li> <li>• <b>support the Student Code of Conduct</b></li> </ul>	<ul style="list-style-type: none"> <li>• taking responsibility for their child arriving and departing school safely and on time every day</li> <li>• advising the school if their child is absent or if they are going to be absent for a period of time</li> <li>• reading and encouraging their child to understand and follow the Student Code of Conduct</li> <li>• be familiar with and encourage their child to follow the Positive Behaviour for Learning processes</li> </ul>
 <p><b>School Culture</b></p>	<ul style="list-style-type: none"> <li>• <b>recognise every student is important to us</b></li> <li>• <b>contribute to a positive school culture</b></li> <li>• <b>work together with staff to resolve issues or concerns</b></li> <li>• <b>respect people's privacy</b></li> </ul>	<ul style="list-style-type: none"> <li>• valuing each child's education</li> <li>• acknowledging staff are responsible for supporting the whole school community</li> <li>• speaking positively about the school and its staff</li> <li>• not making negative comments or gossiping about other school community members, including students – in person, in writing or on social media</li> <li>• understanding, at times, compromises may be necessary</li> <li>• considering the privacy of all school community members at all times, and understanding that the school cannot share confidential information.</li> </ul>

<sup>1</sup> The term 'parent' refers to parents, carers, guardians and people who exercise parental responsibility for a child.

<sup>2</sup> The term 'school community' refers to staff, students, parents, local business and community organisations and visitors to the school.